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Banquet & Event Information

Here at Stefano's we cater to the individual needs of every type of function with the hope that you come away with a unique and pleasant experience. Whether you're looking to host a grand occasion or simply having a small gathering we will always make sure everything is taken care of with the utmost attention and care.

This informational packet explains our standard Event capabilities. If you have any questions or don't see what you're looking for, please call and ask for a manager or e-mail us at the address above. If preferred, we can always schedule an appointment for room-showings, price quotes or a party planning meeting.

The first step to reserving the date of your event is to pay a room reservation fee of \$100.00. This fee is required to guarantee the private dining room of your choice on the date of the function. It will also include table cloths and cake cutting and service. *(the room fee is not refundable but can be moved to another date in the event of re-scheduling)*. If your function is on a Friday or Saturday evening there will be an expected minimum spending amount set when you book your party and we will simply need a deposit of \$100. *(*room minimum's change season to season)*

We do require all functions to finalize menu selections and head count one week before the date of the function. This is to ensure that all items are in stock and that every detail can be met to your exact satisfaction.

**By paying the \$100 room fee you agree to all of the stipulations stated in this informational packet and thus agree that if any of the stated policies are violated penalty fees can be charged on the day of the function or after.*

Atmosphere, Décor & Table Arrangements

Table Cloths: We will place white tablecloths on each table for your event and there will be black rolled silverware as well. This is included in the \$100 room fee. *(See last page for pictures)*

***Special-Order Linens:** Different color linens can be selected for an additional fee.

Decorations: We do allow center pieces, balloon bouquets and other decor that can be easily added to the room's atmosphere. We do not allow confetti, taping or hanging signs/banners to the walls or any kind of messy decorations. *(*Additional fees can be charged if the room is damaged or soiled due to prohibited decorations.)*

Music: Custom music can be played in the room upon your request at no additional charge. Simply bring a device with a standard headphone jack and we can connect it to the in-room sound system.

Table Arrangements: Each room has a standard table set-up based on the amount of people attending the function that will be explained when your function is booked. We have perfected our table configurations over time for optimal service and guest comfort. *We do not allow guest's to re-arrange tables on the day of the function. If you have specific details for the way the room needs to be configured, simply let us know before the day of the function and we will set up the room to your specifications as best as we can.

Appetizers

Assorted Appetizer Buffet: For **\$5** per-person we offer the assorted appetizer buffet listed below. This spread is the perfect accompaniment with a cocktail hour or when you know your guests will be famished walking through the door. The appetizer quantities are served in direct correlation to the amount of guests in your party and are only re-filled if requested. *(*additional charges will be applied for re-fills)*

- Mozzarella Sticks
- Pierogies Carbonara
- Sheet Pizza Squares

Deluxe Appetizer Buffet: Available at **\$10** per person. Includes all of the above items plus...

- Fried Calamari
- Bruschetta Crostini
- Antipasto Platter: *Fresh mozzarella, tomatoes and roasted peppers served chilled with our house red-wine vinaigrette dressing atop.*

***A la Carte Appetizers:** If you don't like the per-person appetizers shown above you can simply order a specified number of menu appetizers for each table. *(In this case you are charged menu price for each item chosen)*

Buffets

Chef's Choice Buffet: Our most popular choice of all functions our buffet package includes all of the following for \$18 per person (plus Tax and 20% gratuity) | \$8 for children under 12.

- **Two Pasta Dishes:** *Choose two of the following...*
 - Rigatoni Tomato, Rigatoni Marinara, Penne Alfredo or Penne Vodka

**Any Pasta from our menu can be placed on the buffet for an additional charge per-person*
 - **One Chicken Dish:** *Choose one of the following...*
 - Chicken Marsala: Chicken sautéed with mushrooms and onions in a Marsala wine sauce.
 - Chicken Piccata: Chicken sautéed in a white wine and butter sauce with capers.
 - Chicken Ecstasy: Chicken sautéed with mushrooms & bacon in a tomato cream sauce.
(+\$2 Per Person)
 - Chicken Parmesan: Fried chicken breasts smothered with sauce and mozzarella cheese.
(+\$2 Per Person)
 - **Mini Meatballs:** served smothered with our house tomato sauce.
**Roasted Potatoes or Sausage can be substituted for the meatballs*
 - Freshly Steamed Seasonal Vegetables
 - House Salad and Homemade Bread
 - Fountain Drinks, Coffee & Tea
 - (Specialty drinks like Cappuccinos & bottled sodas are not included and will be placed on the bill)
- *Custom Buffet:** Any Entree, Pasta or even Pizza from our dinner menu can be added to the buffet but this will change the price per person.

Family Style Buffet: The family style buffet is served in large platters placed on each table. This option can be served with the same choices as seen in the 'Chefs Choice Buffet' for \$18 per-person or can be completely customized with any item from our dinner menu. (* This option is only available for groups of 25 people and less only)

Dinner & Lunch Service

Choice Menu: If you're looking to host a sit-down meal this option allows you to choose up to 5 Pasta's or Entree's from our dinner menu. On the day of the function we will print customized menus and place them at each seat listing your menu selections. A 'Kid's Menu' can be listed at the bottom of your customized menu as well. Menu price will be charged for each selection made and we do require that each selection is made from the Dinner Menu. *(Pizza & Sandwiches cannot be selected for the choice menu)*

Per Person Package: The Per-Person package choice allows you to bundle all soft drinks, appetizers, pastas, entrees and desserts into one price per-person. We do require the bundled price cannot fall below \$15 per-person. *(*Alcohol cannot be included in any bundle)*

From The Bar

Open Bar: All items from the bar are available and will be placed on the final bill. *beverages are charged menu price per glass or per bottle. Price vary*

**Alcoholic*

Limited Bar: Limits availability to Beer and Wine only! This option allows your guests to order any Bottle or Draft Beer and Glass of Wine they desire. Carafes of wine and/or pitchers of Beer can also be made available on each table to your exact requests.

Cash Bar: Guests pay for their own alcoholic beverages through the waitress or directly at the bar for their beverages.

In-Room Mini Bar: We can also offer bottled beer in ice baths or an assorted wine table can both be set-up in-room to give your guests a nice variety of our adult beverage selections.

Mimosa\Sangria Bar: Great for bridal showers, brunches and engagement party's we can have a Mimosa or Sangria bar in-room so your guests can help themselves to a refreshing glass at any time during your function. \$35 per-pitcher

Champagne Toast: Available in addition to the above items you can always opt for a champagne toast to be scheduled at a certain time during your function. The toast is charged per bottle opened, \$35 per-bottle

**The state of Pennsylvania dictates that all alcoholic beverages for your function must be purchased through Stefano's Restaurant liquor license and that all alcoholic beverages must be kept in the building at all times. Violation of this can result in additional fee's added to the final bill and/or legal action.*

Dessert

Gelato Cart: Gelato is typically served on a cart where 3 flavor selections are made and wheeled around the dining room to each table so your guests can choose their favorite flavor and are served individually. *Pricing for this option is \$3 per-order, not per-person.*

Cannoli Tray: At your request we can put together large tray's of our home-made finger size Cannoli and have them placed out on the buffet table with coffee or put on platters for each table in the room. (Pricing varies depending on the amount desired | Tray of 30 Cannoli is \$45)

Bring Your own Cake or Desserts: We will place your desserts on display and also cut and served for any cakes. (*This is included in the \$100.00 room fee)

Private Dining Rooms

We have two private rooms to suite your specific occasion, whether it be a large function, small gathering or just a dinner party for friends or business associates.

The Capriccio Room: The Capriccio room is our larger private dining room and can hold up to 80 people without a buffet OR 70-75 with a buffet. *You must have at least 30 people to reserve this room.



The Family Side: (Seen Below) This dining room is recommended for groups of 20 to 35 people and is perfect for birthday parties, engagement parties, rehearsal dinners, baby or bridal showers and much more.



*Please stop by to consider the rooms and see how your special day will be arranged.

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